

The 22nd Annual Champ Clark

HERITAGE FESTIVAL

SATURDAY, SEPT. 9



VENDOR REGISTRATION FOR BOOTH AND EXHIBITION SPACE

Registration and Payment Due Sep.1st

*Required Temporary Food Permit From County Health Department Available Day of Event
Set-up begins at 7 a.m. • Set-up closes at 8:45 a.m. • Festival begins at 9 a.m. • Pack-up begins at 4 p.m.*

*Festival Location: Downtown Business District, including the intersections of
Court Street, Main Street, North Main Cross and Church Streets*

APPLICANT INFORMATION: *Please Print or Type*

NAME OF BUSINESS OR ORGANIZATION: _____

CONTACT PERSON: _____ PHONE NUMBER: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

ARE YOU A PREVIOUS HERITAGE FESTIVAL VENDOR: *Yes or No* _____ IF YES, WHAT YEARS: _____

REGISTRATION & FEES FOR VENDORS AND EXHIBITORS: *Space is Limited – Reserve Early!*

Please complete the following to determine your registration and fees. All fees must be paid by check or money order in advance.

	Registration Categories (Chose 1)	All Spaces are 12 x 12 feet		FEE AMOUNT
A	REGISTRATION FOR: Merchandise, Non-Profit Organizations, Civic Organizations Businesses, Institutions, Individuals, & Artists	Exhibitor (Non-Seller)	Vendor (Seller) \$30	
B	REGISTRATION FOR: Food and Beverage Vendors	Food and Bev. \$30		
C	REGISTRATION FOR: Campaign Committees, Ballot Initiative Supporters, Countywide Political Clubs	Campaign Committee \$25	Political Club \$25	
2	Additional Space Fee Space will be directly next to other space. Sidewalks must be kept clear of merchandise and other items.	Exhibitor (Non-Seller)	Vendor (Seller) \$30	
3	Electricity Hook-Up Fee There are a limited number of hook-ups for electricity. Roasters for food will need to provide a 12-gauge extension cord.			
Make Checks, Money Orders Out to City of Bowling Green Chamber of Commerce Mail Completed Form to City of Bowling Green Chamber of Commerce, P.O. Box 401, Bowling Green, Mo. 63334				TOTAL FEES:

Please Read and Sign:

I agree to assume full responsibility for my exhibit and I will not hold the organizers of the Champ Clark Heritage Festival responsible for any personal injury or accident, nor loss or damage to person or property.

SIGNATURE: _____ DATE: _____

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Dear Heritage Festival Applicants:

Thank you for your interest in our annual Heritage Festival event. Applications for the 22nd annual Champ Clark Heritage Festival event are now available. The one-day festival will be held on Saturday, Sept. 9, in picturesque downtown Bowling Green, Missouri.

We are proud to invite you to participate in this popular festival which attracts hundreds of attendees throughout the one-day event. As the host organization of this annual event, The City of Bowling Green Chamber of Commerce strives to make the Champ Clark Heritage Festival a positive experience for all our vendors as well as those attending the festival, and our policies are a reflection of those efforts. If you have any questions, you may reach Chamber of Commerce staff members by calling 324-3733 or by email at bgmocc@att.net.

- 1) Select the vendor category that best relates to your merchandise:
Exhibitor (Non-Seller): if you are simply looking to expand the reach of your business, or promote another event in the community, interact with existing and new customers, but are not looking to sell anything then this is the category for you.

Vendor (Seller): If you are hoping to gain new customers by selling your products, then this is the category for you.
- 2) Submit the required Vendor Registration For Booth and Exhibition Space by Sept. 1st with payment.
- 3) Await confirmation from the 22nd Annual Champ Clark Heritage Festival Steering Committee. Registration fees are refundable if vendors are not approved. If a vendor or exhibitor is approved, then the registration fee is not refundable.

Please keep in mind that early application is strongly encouraged as vendors who apply early are given priority for acceptance and space selection. Submission of your completed application and/or past participation does not ensure acceptance. Booth location assignments will be made at the discretion of the Champ Clark Heritage Festival Steering Committee.

Sincerely,

Holly Delgman
President
City of Bowling Green Chamber of Commerce